Job Description & Person Specification

JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Post title:</th>
<th>Research Fellow, TrustGov project</th>
</tr>
</thead>
<tbody>
<tr>
<td>School/Department:</td>
<td>Department of Politics &amp; International Relations, School of Economic, Social and Political Sciences</td>
</tr>
<tr>
<td>Faculty:</td>
<td>Faculty of Social Sciences</td>
</tr>
<tr>
<td>Career pathway:</td>
<td>Education, Research and Enterprise (ERE) Level: 4</td>
</tr>
<tr>
<td>*ERE category:</td>
<td>Research pathway</td>
</tr>
<tr>
<td>Posts responsible to:</td>
<td>Professor of Political Science and Public Policy</td>
</tr>
<tr>
<td>Posts responsible for:</td>
<td>n/a</td>
</tr>
<tr>
<td>Post base:</td>
<td>Office-based</td>
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</tbody>
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Job purpose

To undertake research in accordance with the ESRC-funded TrustGov research project (https://trustgov.net/) under the supervision of the project investigators. To undertake leadership, management and engagement activities focused primarily on the quantitative aspects of the research, supporting data collection, survey analysis and the production and dissemination of research outcomes. To lead on the elements of the project focused on the geography of political trust.

Key accountabilities/primary responsibilities

<table>
<thead>
<tr>
<th>% Time</th>
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<tbody>
<tr>
<td>1. Work on the collection and analysis of survey data, contribute to the design of survey items and experiments, manage survey and aggregate level datasets relevant to the project</td>
</tr>
<tr>
<td>2. Administering an expert survey for the project.</td>
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<tr>
<td>3. Contribute to managing project communications, dissemination, and the organisation of project workshops, and outreach events.</td>
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<tr>
<td>4. Contributing to written and edited research publications</td>
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<tr>
<td>5. Any other duties as allocated by the line manager following consultation with the post holder.</td>
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</tbody>
</table>

Internal and external relationships

Direct responsibility to holders of research award
May have additional reporting and liaison responsibilities to external funding bodies or sponsors.
### Special Requirements

*Applications will be considered from candidates who are working towards or nearing completion of a relevant PhD qualification. The title of Research Fellow will be applied upon completion of PhD. Prior to the qualification being awarded the title of Senior Research Assistant will be given.*
## PERSON SPECIFICATION

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Essential</th>
<th>Desirable</th>
<th>How to be assessed</th>
</tr>
</thead>
</table>
| Qualifications, knowledge and experience | PhD or equivalent professional qualifications in the social and political sciences and experience in quantitative statistical analysis  
Detailed understanding and knowledge of political behaviour and public opinion | Knowledge and/or experience of analysis of political geography             | Written application and interview |
| Planning and organising                | Able to organise and deliver research activities to deadline and quality standards |                                                                           | Written application and interview |
| Problem solving and initiative         | Able to understand complex problems and apply in-depth knowledge to address them  
Able to develop original techniques/methods |                                                                           | Written application and interview |
| Management and teamwork               | Work effectively in a team, understanding the strengths and weaknesses of others to help teamwork development |                                                                           | Written application and interview |
| Communicating and influencing         | Communicate new and complex information effectively, both verbally, with data visualization, and in writing, engaging the interest and enthusiasm of the target audience  
Able to present research results professionally at group meetings and conferences  
Able to write up research results for publication in leading peer-viewed journals  
Work proactively with colleagues in other work areas/institutions, contributing specialist knowledge to achieve outcomes  
Knowledge and written skills in English | Familiarity with statistical packages, such as SPSS, Stata or R, Competencies in data cleaning and survey analysis  
Familiarity with advanced data visualization and mapping | Written application and interview |
| Other skills and behaviours            | Understanding of relevant Health & Safety issues  
Positive attitude to colleagues and students |                                                                           | Written application and interview |
| Special requirements                   | Able to present research at national and international conferences (online or offline) |                                                                           | Written application and interview |

*Embedding Collegiality – Our Southampton Behaviours

Collegiality is a core principle at the University and sits at the heart of everything we do.
**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

| ☒ Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| ☐ No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below. Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

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### ENVIRONMENTAL EXPOSURES

<table>
<thead>
<tr>
<th>Occasionally (&lt;30% of time)</th>
<th>Frequently (30-60% of time)</th>
<th>Constantly (&gt; 60% of time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outside work</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extremes of temperature (eg: fridge/ furnace)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Potential for exposure to body fluids</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Noise (greater than 80 dba - 8 hrs twa)</strong></td>
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<td></td>
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<tr>
<td><strong>Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Frequent hand washing</td>
<td></td>
<td></td>
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<tr>
<td>Ionising radiation</td>
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### EQUIPMENT/TOOLS/MACHINES USED

| **Food handling** |                             |                            |
| **Driving university vehicles (eg: car/van/LGV/PCV)** |                             |                            |
| **Use of latex gloves (prohibited unless specific clinical necessity)** |                             |                            |
| **Vibrating tools (eg: strimmers, hammer drill, lawnmowers)** |                             |                            |

### PHYSICAL ABILITIES

| Load manual handling |                             |                            |
| Repetitive crouching/kneeling/stooping |                             |                            |
| Repetitive pulling/pushing |                             |                            |
| Repetitive lifting |                             |                            |
| Standing for prolonged periods |                             |                            |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |                             |                            |
| Fine motor grips (eg: pipetting) |                             |                            |
| Gross motor grips |                             |                            |
| Repetitive reaching below shoulder height |                             |                            |
| Repetitive reaching at shoulder height |                             |                            |
| Repetitive reaching above shoulder height |                             |                            |

### PSYCHOSOCIAL ISSUES

| Face to face contact with public |                             |                            |
| Lone working |                             |                            |
| **Shift work/night work/on call duties** |                             |                            |