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| Last updated: | 25/09/2022 |

**JOB DESCRIPTION**

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| Post title: | **Research Fellow** | | |
| School/Service: | School of Human Development and Health, ARC-Wessex | | |
| Faculty: | Faculty of Medicine | | |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 4 |
| \*ERE category: | Research pathway | | |
| Posts responsible to: | NIHR ARC Wessex Senior Research Fellow | | |
| Posts responsible for: | Not applicable | | |
| Post base: | Hybrid Working Arrangements | | |

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| Job purpose |
| The current post is for a Research Fellow to undertake qualitative research as part an established research team investigating digital healthcare for people with long-term neurological conditions. The Optimising Outpatients project is an NIHR ARC Wessex funded project and explores how to best utilise digital healthcare technology in neurology outpatient care. |

| Key accountabilities/primary responsibilities | | % Time |
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|  | Carry out interviews and focus groups.  Carry out data analysis of qualitative data (survey, interview and focus group data). Liaise with methodological experts within the wider team to maximise effectiveness of data analysis. | 55% |
|  | Assist in the preparation of evidence-based guidelines;  Coordinate the regular dissemination of findings through production of guidelines, peer-reviewed publications, lay reports, social media and presenting results at conferences. | 20% |
|  | Work with existing team to plan and develop research, including supporting REC approval process and other study admin. | 5% |
|  | Maintain a personal research plan, which takes responsibility for the delivery of key aspects of the research activity and data collection. | 5% |
|  | Collaborate with the research team, wider ARC Wessex theme and key stakeholders during all stages of research development to ensure timely completion of the research. | 5% |
| 6. | Ensure that research activity is consistent with current research governance instructions and Data Protection legislation. | 5 % |
| 7. | Any other duties as allocated by the line manager following consultation with the post holder. | 5 % |

| Internal and external relationships |
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| Direct responsibility to the line manager.  Liaison with members of the Study Team and key project supporters, such as the ARC-Wessex central team.  Collaborations with key stakeholders with UHS, patient groups and other third sector organisations. |

| Special Requirements |
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| Researcher may also be asked to assist on other similar studies run by the same research team within NIHR ARC Wessex.  Available to participate in fieldwork as required by the specified research project.  If the applicant does not hold a PhD or it is not yet obtained, the title of Senior Research Assistant will be given.  *Applications for Research Fellow positions will be considered from candidates who are working towards or nearing completion of a relevant PhD qualification. The title of Research Fellow will be applied upon successful completion of the PhD. Prior to the qualification being awarded the title of* ***Senior Research Assistant*** *will be given.* |

**PERSON SPECIFICATION**

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| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge & experience | PhD or equivalent professional qualifications and experience in relevant subject area OR be working towards.  Experience of qualitative methods of research  Carry out and/or manage qualitative data research study  Experience of analysing qualitative data and writing up findings  Experience / knowledge of NHS clinical environments. | Experience of patient and public involvement in research  Experience of mixed research methods  Experience of research in the area of digital health technology  Knowledge of Research Governance and procedures for NHS ethical approval  Knowledge of patient experience, clinical audit and implementation science  Understanding of equality and diversity issues and how this affects patients, visitors and staff  Track record of published research | Application documents and Interview |
| Planning & organising | Proven ability to organise a range of high quality research activities to deadline and quality standards ensuring plans complement the broader research strategy.  Good time management and the ability to implement objectives effectively and produce timely reports | Ability to work with a range of research and clinical teams | Interview |
| Problem solving & initiative | Ability to translate a strategic overview into operational plans  Able to identify broad trends to assess deep-rooted and complex issues.  Able to apply originality in modifying existing approaches to solve problems. |  | Interview |
| Management & teamwork | Able to undertake a coordinating role in specific area of research  Work effectively in a team, understanding the strengths and weaknesses of other to help teamwork development |  | Interview |
| Communicating & influencing | Communicate new and complex information effectively, both verbal and in writing, engaging the interest and enthusiasm of the target audience.  Track record of presenting at group meetings and conferences.  Able to persuade and influence at all levels in order to foster and maintain relationships.  Able to resolve tensions/difficulties as they arise. | Experience of working across professional boundaries | Interview |
| Other skills & behaviours | Application of relevant Health and Safety regulations within work area.  Positive attitude to colleagues  Keep up to date with relevant research literature and regularly update research skills. |  | Interview |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

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| Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.  Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

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| **ENVIRONMENTAL EXPOSURES** | **Occasionally**  (<30% of time) | **Frequently**  (30-60% of time) | **Constantly**  (> 60% of time) |
| Outside work |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** | | | |
| ## Food handling |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV) |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers) |  |  |  |
| **PHYSICAL ABILITIES** | | | |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** | | | |
| Face to face contact with public | ✔ |  |  |
| Lone working |  |  |  |
| ## Shift work/night work/on call duties |  |  |  |